**Rules for submitting research topics 2021/2022**

**Principles for creating lists of research topics at the Doctoral School of Medical and Health Sciences (DSMHS)**

1. Research topics may be submitted by:
a) JU Medical College employees with a professor’s title or habilitated doctor’s degree, who have declared that their academic achievements correspond at least 75% with the doctoral programme discipline in which the topic is submitted;
 b) persons with a professor’s title or habilitated doctor’s degree who do not meet the conditions set out in section 1a but have declared that their academic achievements correspond at least 25% with the doctoral programme discipline. They must also present the consent of a person specified in section 1a to perform the function of a second supervisor, after obtaining the School Council approval under the DSMHS Rules;
(c) candidates who intend to write a doctoral dissertation supervised by foreign universities or academic institutions employees, subject to DSMHS rules.
2. The research projects topics submitted by persons interested in supervising doctoral dissertations at DSMHS must be in the field of medical and health sciences, respectively, in the following disciplines:
a) medical sciences
b) pharmaceutical sciences
c) health sciences.
3. The persons mentioned in the first section may submit only one research topic in a given academic year.
4. Research topics must be submitted to the doctoral programme head by 31 May.
5. The documentation for the research topic submission (the form specified in Appendix 1) includes:
	1. personal data: full name, academic degree, year of obtaining doctor’s, habilitated doctor’s degree or/and professor's title, place of employment, email address, contact telephone);
	2. academic achievements: list of up to five publications of the last three calendar years, Impact Factor summary and the Web of Science Core Collection and Hirsch Index;
	3. the number of supervised PhD students;
	4. the number of supervised MA students;
	5. the proposed topic of academic dissertation with a short description (max. 250 words);
	6. the discipline in which the doctoral dissertation will be prepared;
	7. justification for the consistency of the topic with the discipline (max. 100 words)
	8. the envisaged place of the project implementation;
	9. a description of the tasks for a PhD student;
	10. expectations towards a PhD student (specific skills
	 and experience;
	11. PhD student’s temporary availability (number of hours/week) necessary for the project implementation;
	12. information from the person submitting the research topic on the project financial costs;
	13. in case the proposed research project requires financial costs to be incurred, a statement ensuring financing for the project at least during the first two years, indicating the source of funding;
	14. declaration from the person submitting the research topic whether the project requires PhD student's independent performance of medical procedures for patients;
	15. declaration from the person submitting the research topic whether the project requires PhD student's professional licence. In case the proposed research topic requires PhD student's professional licence, a short justification must be presented.
6. The head of the doctoral programme verifies whether the application is complete.
7. The Committee verifies the consistency of the proposed research topic with the discipline. The Committee consists of the doctoral programme head, at least three academic employees with at least a habilitated doctor’s degree and approved by medical, pharmaceutical and health sciences discipline councils, DSMHS Council representative in the doctoral programme's discipline, and a PhD student appointed from the Programme Committee members. The Committee members sign a confidentiality statement.
8. The programme head sends the Commission-verified list of research topics and the list submitted by the candidates (section 1c) to the School Director by 25 June. The final list of research topics offered to candidates is sorted in alphabetical order by the name of the person submitting the topic proposal.
9. The list of research topics offered to the Doctoral School candidates, and the list of research topics submitted by the candidates (section 1c) are approved and published by the Doctoral School Director by 30 June.