**Documents to submit**

**To enrol, candidates are required to submit the following documents within the specified period:**

1. enrolment form printed from the IRK system (Online Application System) and signed by the candidate, including in particular the consent to personal data processing and confirming the knowledge of the method, scope and purpose of processing,
2. **average of grades certificate, from each degree of studies, with the grading scale**, meaning a certificate of average grades from Master studies following the university regulations, issued by the university in which the candidate has completed the studies, and containing information on the grading scale according to which the average was calculated. Two-cycle studies graduates should submit: a certificate containing the average of grades from the studies and the grading scale for the first cycle of studies;
3. **copies of documents uploaded at the time of enrolment to the IRK system**

- academic achievements questionnaire (appendix 1) and confirmation of the academic achievements emailed from the JU MC Medical Library

- publications in academic journals until 2018

- publications in academic journals from 2019 onwards

- monographs

- confirmation of participation in academic conferences

- confirmation of awards for outstanding academic achievements other than those related to participation in conferences or awarded solely for scientific results

- proof of patent applications

- confirmation of being an academic project manager awarded through a competition

1. copy of the diploma giving entitlement to undertake education at the Doctoral School (available for inspection: o**riginal diploma)**
2. available for inspection: ID(in the case of foreigners, passport),
3. available for inspection: t**he originals of all documents** uploaded in the IRK system,
4. **consent to employment or scientific research** from the medical centre competent for the research location *(you will receive the document at the enrolment and deliver it later)*
5. **a copy of the document certifying the current medical licence for** a doctor, dentist, physiotherapist, nurse and midwife, for projects where PhD student's unassisted performance of medical procedures for patients is required; or a declaration of commitment to complete a post-graduate traineeship and the Final Medical Examination/ Final Medical-Dental Examination by the end of the calendar year in which the recruitment is carried out.

Higher education diplomas obtained abroad should be:

1. accompanied by an apostille when the issuing country is covered by the Convention abolishing the requirement of legalization of foreign official documents, drawn up in Hague on 5 October 1961 (Journal of Laws 2005 no.112, item 938) or
2. subject to verification, in other cases.