\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Krakow, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full name date

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discipline

Refund application for conference participation

domestic/foreign\*

 Director of the Doctoral School

 of Medical and Health Sciences (DSMHS)

I request a refund for the domestic/foreign conference expenses\*.

The conference ……………………………………………………………………………………………….

 (name)

to be held on ………………………………………………………………………

(date)

in…………………………………………………………………………………………………………………………………………………………………………

 (place, country in the case of foreign conference)

Dissertation title …………………………………………………………………………………………………………………………………

At the same time, I undertake to submit the following documents to the JU Doctoral School of Medical and Health Sciences, 21 days before the departure to the conference:

* the supervisor's opinion, justifying the compatibility of the above-mentioned conference participation with the research topic □
* confirmation of the paper qualification as the 1st or presenting author, with an indication of the presentation type (oral, poster) □

Settlement of costs shall be made following the submission of bills/invoices\*\* at the JU Doctoral School of Medical and Health Sciences for:

* registration fee □
* travel and accommodation expenses □
* certificate of paper presentation. □

According to the School Council regulations of 14.01.2020, 3 domestic conferences (max. amount of 3 x 500 PLN ) and 1 foreign (max. amount 2500 PLN) can be financed throughout the whole education cycle at DSMH. The paper may be financed only once. The conference refund is for active participation.

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 PhD student's signature

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 signatures of the verifying committee

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signature of the Director of the Doctoral School

of Medical and Health Sciences

\*delete where not applicable

\*\*bill/invoice details: acquirer - Uniwersytet Jagielloński ul. Gołębia 24 31-007 Kraków NIP:675-000-22-36

recipient/payer - Uniwersytet Jagielloński -Collegium Medicum ul. św. Anny 12 31-008 Kraków NIP: 675-000-22-36