**Resolution no. 4/I/2022 of the**

**Senate of the Jagiellonian University**

**from January 26, 2022**

**on: changes to the Regulations of the Doctoral School of Medical and Health Sciences, constituting the Annex 1 to Resolution no. 50/IV/2021 of the Senate of the Jagiellonian University from April 28, 2021 concerning: regulations of doctoral schools**

Acting pursuant to Art. 205 section 5 of the act of July 20, 2018 - Law on Higher Education and science (i.e. Dz.U. of 2021 item 478 as amended), concerning § 51 point 22 JU University Statute, the Jagiellonian University Senate enacts the following:

§ 1

In the resolution no. 50/IV/2021 of the Jagiellonian University Senate of April 28, 2021

on the regulations of doctoral schools, in Annex no. 1 - Regulations of the

Doctoral School of Medical and Health Sciences, hereinafter referred to as the "Regulations", the following changes are introduced

1. § 4 section 10 point 13 of the Regulations is replaced by the following:

"13) appoints committees or panels, including the Programme Committee, committees to perform mid-term assessment, admission committees, committees evaluating the

research topics, individual research plan assessment panels;"

1. § 8 section 3 of the Regulations is replaced by the following:

"3. The Programme Committee consists of at least two persons from every

discipline represented in the School and at least two doctoral students. "

1. § 9 section 3 and 4 of the Regulations are replaced by the following:

"3. "The Co-ordinator is appointed and dismissed by the Rector at the request of the Director after consulting opinions with the Board and doctoral students' self-government. Where the function of the Co-ordinator is exercised by a person who is also a Director, the Co-ordinator is appointed and dismissed by the Rector, at the request of the Board, after consulting the doctoral students' self-government.

"4. The Co-ordinator in particular:

1) organizes the current activities of the doctoral programme;

2) approves individual research plans after consulting the individual research plan assessment panel and the doctoral committee, if such was appointed;

3) submits the opinion of the doctoral committee to the Director, and if not appointed,

opinion of the supervisor or supervisors on the extension of the date of submission of the PhD dissertation. In case when the function of the Co-ordinator is performed by a person who is at the same time the Director, opinion of the doctoral committee or

the supervisor/supervisors is submitted directly to the Director;

4) approves in consultation with the supervisor or the doctoral committee, if such

has been appointed, an annual report on the implementation of the education programme and individual research plan. The report template is defined by the Director."

1. § 12 section 4 of the Regulations is replaced by the following:

"4. The supervisor, after obtaining a positive opinion of the Board, may be a person

not meeting the conditions set out in section 1, employed in Poland at a university or

another entity listed in art. 7 sec. 1 of the act, holding the title of professor or

post-doctoral habilitation degree, who submitted a declaration of affiliation

of at least 25% to one of the disciplines of the School responsible for

the doctoral programme conducted, and who has provided the consent of the person

meeting the conditions set out in section 1 to take on the function of the second supervisor."

1. in § 12, the following section 6 is added:

"6. Simultaneously, the supervisor may academically support the preparation of PhD dissertations by no more than 3 doctoral students. Period of exercising the academic support is from the date of appointment of the supervisor to the date of submission of the PhD dissertation by a doctoral student or legally removing him/her from the PhD students list."

1. § 13 section 1 of the Regulations is replaced by the following:

"1. Application for inclusion on the list of research topics for the next academic year

by academic teachers, referred to in § 12 sec. 1, first sentence, and sec. 2

and sec. 3, is to be submitted to the Director not later than April 30. Application

containing only one research topic is submitted to a specific doctoral programme."

1. § 13 section 3 of the Regulations is replaced by the following:

"3. The application is subject to an opinion on the compliance of the proposed research topic with the discipline in which the PhD dissertation is to be prepared, by

a committee assessing the research topics, consisting of:

1) Co-ordinator,

2) at least three researchers holding at least a post-doctoral habilitation degree elected by the research discipline boards of medical sciences, pharmaceutical sciences and health sciences;

3) a representative of the Board representing the discipline consistent with the discipline in which the PhD dissertation is to be prepared;

4) a representative of the doctoral students' self-government."

1. § 13 section 7 of the Regulations is replaced by the following:

“7. The doctoral student shall apply for the appointment of the supervisor or supervisors, indicating the scientific discipline within which the PhD dissertation will be prepared. The PhD student may also indicate that a dissertation will be prepared in the field of science. To the application, the PhD student attaches the opinion of the Co-ordinator. If the Doctoral Programme Co-ordinator is the person indicated as the doctoral student's supervisor, the application is additionally reviewed by the Director. In the event that the function of the Co-ordinator is performed by a person

who is also the Director, in the situation referred to in the preceding sentence,

the application is reviewed by the Chair of the Board."

1. § 14 section 2 of the Regulations is replaced by the following:

"2. The change of the auxiliary supervisor is possible for justified reasons

and is carried out at the request of the doctoral student, supervisor or auxiliary supervisor in the manner specified in §13."

1. § 15 section 1 of the Regulations is replaced by the following:

"1. At the written request of the supervisor or doctoral student, approved by the Co-ordinator, the Director may appoint a doctoral committee for the doctoral student, whose task is the assessment of the doctoral student's progress under the implemented individual research plan and additional academic support of the education programme, in particular if the PhD dissertation is of an interdisciplinary or

cross-domain nature. In case when the function of the Co-ordinator is performed by a person who is at the same time the Director, the requirement to obtain the opinion of the Co-ordinator does not apply."

1. § 16 sections 2-4 of the Regulations are replaced by the following:

"2. Individual research plan, including in particular the thematic scope of the PhD dissertation, research tasks to be carried out as part of the PhD dissertation, the manner of their implementation and the schedule of the PhD dissertation preparation, including the date of submission of the PhD dissertation, is prepared by the doctoral student in agreement with the supervisor or supervisors and, if appointed,

with the auxiliary supervisor.

3. The individual research plan is presented to the Co-ordinator within 12 months

from the day of commencement of education. The Co-ordinator approves the plan after consulting the supervisor, auxiliary supervisor, if appointed, doctoral committee, in the event of its appointment, and the individual research plan assessment panel, which consists of:

1) Co-ordinator,

2) at least two researchers holding at least a post-doctoral habilitation degree representing the discipline in which the PhD dissertation is prepared.

If the Co-ordinator is also the doctoral student's supervisor, the individual research plan is additionally approved by the Director. Where the post of the Co-ordinator

is performed by a person who is also the Director, in the situation referred to in the preceding sentence, the individual research plan is approved by the Chair of the Board.

3a. In justified situations, it is possible to modify the individual research plan, but not more often than once in each education year, however no later than 31 January in the year of the mid-term assessment for 8-semester programmes, and no later than September 30 for 6-semester programmes. Conditions and procedure for making modifications to the individual research plan will be defined by the Director.

4. The implementation of the education programme and the individual research plan is subject to periodic assessment by the doctoral committee, and if not appointed by the individual research plan assessment panel, based on the report submitted by the doctoral student. The first assessment is made no later than within 12 months

from the start of education. Subsequent assessments are made at least once every 12

months within the assessment dates specified in the individual research plan. If

the Co-ordinator is also the doctoral student's supervisor, the report is also approved by the Director. In case when the function of the Co-ordinator is performed by a person who is at the same time the Director, in the situation referred to in the preceding sentence, the report is approved by the Chair of the Board."

1. § 16 section 6 of the Regulations is replaced by the following:

"6. In case referred to in section 5, the Director decides to remove the person from the PhD students list, after consulting the Board. Where the function of the Co-ordinator is exercised by a person who is also the Director, the Director may take

the decision referred to in the first sentence, after consulting the Board, without

presenting the opinion of the Co-ordinator, referred to in section 5."

1. § 18 of the Regulations is replaced by the following:

"1. The implementation of an individual research plan is subject to a mid-term assessment, halfway through the curriculum of the education programme, and in case of 6-semester education - during the fourth semester. Mid-term assessment is conducted in the language of the doctoral programme.

2. The mid-term assessment shall be carried out by the mid-term assessment committee consisting of 3 people, including at least 1 person with an academic post-doctoral habilitation degree or the title of professor in the discipline in which the PhD

dissertation is prepared, employed outside the university. Supervisor, auxiliary supervisor and members of the doctoral committee may not be members of the (assessment) Committee.

3. The mid-term assessment committee shall be appointed by the Director upon request of the Co-ordinator, at least 3 months before the planned date of the

mid-term assessment. In case when the post of the Co-ordinator is staffed by a person who is at the same time the Director, the mid-term assessment committee is appointed by the Director.

4. PhD student of the 8-semester programme is required to submit to the School Office a complete doctoral documentation containing the report on the implementation of the individual research plan with attachments confirming the achievement of the carried out research effects specified in the above-mentioned report, by 30 June at the latest, in the year in which the mid-term assessment takes place. PhD student of the 6-semester programme submits the above-mentioned documentation by November 30 at the latest, preceding the mid-term assessment.

5. During the meeting of the mid-term assessment Committee, the PhD student

presents the results of the research carried out. After the presentation

there is a discussion with the PhD student. The result of the mid-term assessment is discussed by the mid-term assessment committee in a closed sitting. The mid-term assessment is completed with a positive or negative result, announced to the PhD student at the end of the meeting. Assessment requires justification.

6. The result of the assessment with justification is public.

7. The meeting results in preparation of the assessment committee meeting report.

8. Detailed rules for the conduct of the mid-term assessment, including in particular

a detailed procedure for appointing the members of the mid-term assessment Committee and the rules of work of this Committee, formal conditions for admission

of a PhD student to mid-term assessment, criteria for mid-term assessment, schedule of the mid-term assessment will be determined by the Director.”.

§ 2

The consolidated text of the Regulations constitutes **Annex no. 1** to this Resolution.

§ 3

The resolution comes into force on the day of its adoption.