

Regulations for granting and accounting for direct financial support within the Skills Development & Engagement Module for PhD students and doctoral programme participants at the Jagiellonian University as part of the Excellence Initiative strategic programme at the Jagiellonian University (ID. UJ)

§ 1 Scope of Regulations and purpose of the competition

1. These Regulations lay down the rules for granting and accounting for direct financial support within the Skills Development & Engagement Module to PhD students and participants in doctoral programmes carrying out research or development work within the Jagiellonian University Medical College, hereinafter referred to as JU MC, and the Jagiellonian Center for Experimental Therapeutics, hereinafter referred to as JCET, as part of the strategic programme Excellence Initiative at the Jagiellonian University.
2. The competition provides for the possibility of financing the participation of PhD students/doctoral programme participants in:
 - 1) training courses to improve methodological competencies;
 - 2) training courses aimed at developing transversal competencies;
 - 3) training courses aimed at developing competencies related to non-research activities;
 - 4) training courses aimed at being active in the social and economic environment;
 - 5) training courses related to dissemination activities and education;
 - 6) training courses to support individual competence development.

§ 2 Applicants and thematic scope

1. The beneficiary of the task described in § 1 may be a person who jointly fulfils the following conditions:
 - 1) is a PhD student at the Doctoral School of Medical and Health Sciences who has not completed, respectively - in the case of an eight-semester programme - the sixth semester or - in the case of a six-semester programme - the fourth semester; or a doctoral programme participant at the JU MC Faculties who has not completed the fourth year of doctoral studies, subject to section 2;
 - 2) carries out scientific research or development work within JU MC or JCET;

- 3) has declared at least 75% of the total research achievement in the disciplines of medical or pharmaceutical, or health sciences at the date of application.
2. For doctoral programme participants who are in their fourth year of doctoral studies, it is necessary to have the status of a PhD student if the project is carried out after 30 September.
3. The thematic scope of training courses to be financed should be related to the thematic area of research activity of a PhD student or doctoral programme participant, except for training courses described in § 1, section 2, points 3 and 5.
4. The thematic scope of training courses listed in § 1, section 2, points 3 and 5 for which the financial support is sought should be related to the further development of the PhD student or doctoral programme participant in the represented scientific discipline.
5. Applications presented for funding must pursue at least one of the pillars of the 4*I principle of ID.UJ.
6. An applicant, i.e. a PhD student/doctoral programme participant, may apply for direct support only once in a given competition edition, regardless of the type of project they apply for.

§ 3 Call for applications

1. The call for funding applications under the task described in § 1 will be carried out continuously until the available pool of funds allocated for its implementation is exhausted.
2. The regulations of the call for applications, the maximum amount of funding for the individual projects defined in § 1, section 2, points 1-6, and the budget provided for the task will be published on the website of JU MC Doctoral School of Medical and Health Sciences at <https://szkoladoktorska.cm-uj.krakow.pl/pl/aktualne-projekty/id-uj/>.
3. Call for applications will take place in the strefaid.uj.edu.pl system through the "Registration Form" available at <https://strefaid.uj.edu.pl>, which template is attached as Annex 4 to the Regulations. Completing the "Registration Form" requires prior acceptance of these Regulations and the Rights and Obligations of a PhD student/doctoral programme participant, as well as reading and

acknowledging the content of the clause concerning personal data processing, which constitutes Annex 2 to the Regulations.

4. Funding applications for courses described in § 1, section 2, points 1–6, will be assessed based on the criteria set out in Annex 1 to these Regulations.
5. Applications that meet the criteria indicated in Annex 1 to these Regulations will be evaluated and considered on a first-come, first-served basis until the pool of funds allocated to carry out the projects described in § 1 is exhausted.
6. A competition committee shall carry out the call, evaluate the applications submitted, and select the ones to be funded.
7. The competition committee consists of two representatives of the Doctoral School of Medical and Health Sciences designated by the School Director, one representative of the Faculty of Medicine, Faculty of Pharmacy and Faculty of Health Sciences designated by the Deans, and three representatives designated by the JU PhD Student Association, one from each discipline represented in the Doctoral School of Medical and Health Sciences.
8. The competition committee shall decide whether to grant funding or not. A statement of reasons for a negative decision is required.
9. The chairman of the competition committee shall announce the decision to grant the funding on behalf of the competition committee. The list of beneficiaries will be published on the Doctoral School of Medical and Health Sciences website, under <https://strefaid.uj.edu.pl>, by the 15th day of the month following submission of the application.
10. Refusals and their reasons are delivered to the e-mail addresses via the University e-mail system.
11. The applicant may request in writing that the competition committee reconsider the application within 14 days of receiving the decision to refuse the funding and the reasons for that.

§ 4 Financing

1. If the funding obtained under this call for applications is used to pay costs related to implementing tasks covered by the Regulations, the beneficiary shall be obliged to present a VAT invoice issued by competent authorities, i.a., the training organiser.

2. These invoices must be issued following the requirements applicable at the Jagiellonian University Medical College:

Purchaser: Uniwersytet Jagielloński, ul. Gołębia 24, 31-007 Kraków, NIP: 675-000-22-36.

Recipient: Jagiellonian University - Collegium Medicum, ul. Św. Anny 12, 31-008 Kraków.

§ 5 Applicants' obligations

1. Applicants for the funding are required to:
 - 1) provide accurate and factually and legally correct information in the "Registration Form";
 - 2) submit a declaration that they have not applied for funding for the indicated task within their doctoral programmes in other ID.UJ competitions or other competitions organised by external research funding institutions;
 - 3) make a declaration of knowledge and acceptance of the content of the clause on the personal data processing, as set out in Annex 2.
 - 4) submit a statement of acceptance of the Rights and Obligations of the PhD student/doctoral programme participant who has been granted support within the Skills Development & Engagement Module.
2. Beneficiaries are required to:
 - 1) present the invoices referred to in § 4 immediately upon receipt to make timely payments;
 - 2) submit via the electronic "Registration Form" the confirmation of participation in the training course.
3. Settlement is made upon delivery of a certificate confirming participation in the training and confirmation that JU MC has transferred funds to cover the fee for the event mentioned above.
4. The Rights and Obligations of a PhD student/doctoral programme participant who has been granted support under the Skills Development & Engagement Module are set out in Annex 3 to the Regulations.
5. The condition to join the next call is to settle the previously received support within the Skills Development & Engagement Module.

§ 6 Finance

1. The amount of funds allocated to the tasks listed in § 1 may not exceed the amount resulting from the ID.UJ budget earmarked for a given task year. The distribution of funds for direct and indirect support is determined by the competition organiser in consultation with the Board of the Doctoral School of Medical and Health Sciences and three representatives indicated by the competent body of the JU PhD Student Association, one for each of the disciplines represented in the Doctoral School of Medical and Health Sciences.
2. The maximum cost of funding for a single application may not exceed PLN 6,000 (six thousand) gross.
3. Eligible costs are expenses that are strictly related to the implementation of the task in the form of fees for participation in training.
4. Funds granted to Beneficiaries are spent to ensure their rational and economical spending, in accordance with the rules of public funds management obligatory at the JU MC and in compliance with the binding legal regulations.

§ 6 Final provisions

The Regulations shall enter into force on the date of 27th of April 2022.