*The Doctoral School of Medical and Health Sciences (DSMHS)*

*Jagiellonian University in Krakow*

**Individual workshops with the Promotor**

**The enumeration of hours for the winter/summer semester of the academic year 2023/2024**

*The PhD student submits a completed form to the DSMHS office, due date is during the exams session for each semester.*

*The PhD student is obliged to maintain a portfolio documenting the conduct of individual workshops with the Promotor, the electronic copy of which is submitted to the DSMHS office together with the report form.*

*The PhD student keeps the portfolio through the whole period of studies at DSMHS. Then, the portfolio is stored for at least one academic year in the unit where the research topic has been implemented.*

1. **Date of the report submission** *(to be completed by DSMHS staff or subject coordinator)*………………………
2. **Doctoral programme in the discipline** …………………………………………

|  |  |
| --- | --- |
| Full name of PhD student |  |
| The unit where the research topic is implemented: |  |
| Promotor / promotors  *(degree, full name)* |  |
| Research topic: |  |

1. **Summary of workshops duration**

|  |  |  |
| --- | --- | --- |
| Number | Date of meeting with the Promotor (date, start time, end time)\* | Number of teaching hours\*\* |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **TOTAL:** | **15** |

*\*continue on subsequent lines if necessary*

*\*\*the number of training hours for the course "Individual workshops with the Promotor" is 15 hours in total in each semester*

1. **The content of the workshops**

|  |  |  |  |
| --- | --- | --- | --- |
| Number | Type | Number of teaching hours | Portfolio documentation |
| 1. | Preparation of the application to the bioethics committee on animal testing |  | Application - copy |
| 2. | Preparation of the application for funding of a research project; |  | Application - copy |
| 3. | Preparation of the application for funding of the training project |  | Application - copy |
| 4. | Discussion of research methods/ research results / databases /statistical analyses |  | PhD student's report, max. 2 pages |
| 5. | Preparation of the publication for printing |  | publication printout, copy |
| 6. | Preparation of the abstract for a conference |  | Abstract - copy |
| 7. | Preparation of a conference presentation |  | Presentation - copy |
| 8. | Other — please *specify ………………………………………………………………………………* |  | Relevant documentation |
|  | **TOTAL teaching hours:** | **15** |  |

……………………………………………………………

*Date and PhD student's signature*

……………………………………………………………

*Date and signature of the Promotor*