

**Schedule for the mid-term assessment
at the Doctoral School of Medical and Health Sciences**

Activities	Dates		Supervising persons and teams
	8-semester programmes	6-semester programme	
Proposing the composition of the Mid-term Assessment Committee and obtaining the consent of the proposed persons	1 April to 30 May of the year in which the mid-term assessment is carried out	1 October to 30 November of the year preceding the mid-term assessment	Doctoral Programme Co-ordinator Chair of Discipline Boards
Appointment of the Mid-term Assessment Committee	by 31 May, in which the mid-term assessment is carried out	by 30 November of the year preceding the mid-term assessment	Director of the Doctoral School of Medical and Health Sciences
Submission to Doctoral Programme Co-ordinators of the final, signed paper and electronic version of the Individual Research Plan Report and its attachments.	recommended deadline - 30 June of the year in which the mid-term assessment is carried out, required deadline - one month before the mid-term assessment date	recommended deadline - 30 November of the year preceding the mid-term assessment, required deadline - one month before the mid-term assessment date	PhD student, after confirming with their supervisor(s) or auxiliary supervisor(s)/
Formal verification of documents by Doctoral Programme Co-ordinators	Recommended deadline - up to 14 days after submission of report, required deadline - 21 days before mid-term assessment date	Recommended deadline - up to 14 days after submission of report, required deadline - 21 days before mid-term assessment date	Doctoral Programme Co-ordinator
Communication to the PhD student of the Committee composition for the mid-term assessment and its date	by 31 July of the year in which the mid-term assessment is carried out	by 15 January of the year in which the mid-term assessment is carried out	Doctoral School of Medical and Health Sciences Office
Transmission to the Mid-term Assessment Committee of the documents received from the PhD student	14 days before the mid-term assessment at the latest	14 days before the mid-term assessment at the latest	Doctoral School of Medical and Health Sciences Office

Mid-term meetings	Assessment Committee	1-30 September of the year in which the mid- term assessment is carried out	1-14 March of the year in which the mid-term assessment is carried out	Mid-term Assessment Committee
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