Annex No.1 to Order No. 4/2024

of 02 April 2024

**Rules for submitting research topics** **for the admission to the interdisciplinary education programme in the Doctoral School of Medical and Health Sciences for the academic year 2024/2025**

**§ 1**

1. A research topic may be submitted by a person who meets the requirements for the role of the supervisor and who:

1) is employed at the Jagiellonian University Medical College, holds a professor's or post-doctoral habilitation degree, and has submitted a declaration of affiliation of at least 75% to the discipline in which the research topic is being proposed, or

2) is employed at a foreign university or academic institution, if the respective research discipline board considers that the person has a significant record of achievements in the academic field to which the research topic relates, or

3) is employed in Poland in a university or other entity listed in Article 7(1) of the Act, holds the professor's or post-doctoral habilitation degree, has submitted a declaration of affiliation of at least 25% to the discipline in which the research topic is being submitted, and has presented the consent of a person meeting the conditions specified in item 1 to undertake the post of a supervisor, after obtaining a positive opinion of the School Board.

1. The persons mentioned in section 1 may submit only one research topic a given discipline, in a given academic year.

**§ 2**

1. The topics of research projects shall be in the field of medical and health sciences, respectively in the following disciplines:
2. medical sciences,
3. pharmacology and pharmacy,
4. health sciences.

**§ 3**

Research topics are submitted to the Director of the Doctoral School of Medical and Health Sciences by 30 April.

**§ 4**

* 1. Submission of the research topic shall be made on the form set out in Annex No.1 and shall include:
     1. personal data: full name, academic degree, year of obtaining doctoral, post-doctoral habilitation or professor's degree, place of employment, email address, contact telephone);
     2. academic achievements: list of up to 5 publications of the last 3 calendar years, Impact Factor summary and the Web of Science Core Collection, and Hirsch Index;
     3. number of promoted doctoral degree holders;
     4. number of promoted MA degree holders;
     5. Current number of PhD students in the Doctoral School of Medical and Health Sciences;
     6. proposed topic of dissertation with a short description (max. 250 words);
     7. rationale for the topic compatibility with the discipline relevant to the doctoral programme (max 100 words);
     8. brief description of the research methods (max 250 words);
     9. expected place of the project implementation;
     10. description of the tasks for the PhD student;
     11. expectations towards the PhD student (specific skills  
          and experience);
     12. PhD student temporary availability (number of hours/week) necessary for the project implementation;
     13. a declaration from the person submitting a research topic whether the proposed research project requires PhD student's independent performance of medical procedures; and if it does, a brief justification indicating the type of professional license required (e.g. licence to practice as a medical doctor/nurse/physiotherapist, etc.).

1. A person referred to in § 1(1)(2) shall attach an opinion from the relevant research discipline board that the person has significant achievements in the academic field to which the research topic relates.
2. If the person submitting the research topic allows it to be carried out in English, the form shall be also submitted in English, in accordance with the model set out in Annex 2.
3. The person submitting the research topic shall submit a statement as to whether the implementation of the research topic involves activities covered by the protection of minors (Annex 3).
4. The person submitting the research topic submits a declaration of acquaintance with the rules for admission to the Jagiellonian University Doctoral School of Medical and Health Sciences in the academic year 2024/2025 as set out in Resolution No. 14/II/2024 of the Jagiellonian University Senate of 28 February 2024 (Annex 4).

**§ 5**

The Doctoral Programme Co-ordinator verifies whether the application is complete.

**§ 6**

1. Verification of the compatibility of the proposed research topic with the discipline shall be made by a Committee consisting of:

* + 1. Study programme co-ordinator,
    2. at least three researchers holding at least a post-doctoral habilitation degree, elected by research discipline boards in medical, pharmaceutical and health sciences,
    3. DSMHS Board representative in the discipline compatible with the discipline in which the doctoral dissertation is to be prepared,
    4. PhD student union representative.
  1. The Committee members sign a confidentiality statement.

**§ 7**

The Doctoral Programme Co-ordinator sends the Committee-verified list of offered research topics to the School Director by 27 May. The final list of research topics offered to candidates is sorted alphabetically within a given discipline by the name of the person submitting the topic proposal.

**§ 8**

The list of research topics offered to the candidates for the Doctoral School is approved and published by the Doctoral School Director by 28 June.